

**CIVIL + HUMAN RIGHTS AND
EQUITY DEPARTMENT**

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**COMMISSION ON THE STATUS
OF WOMEN**

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Vice President

ERMA BERNARD-GIBSON
LUCIG H. DANIELIAN
JERILYN LOPEZ MENDOZA
CRISTINA ROSE
KATHERINE YEOM

COMMISSION ON THE STATUS OF WOMEN

Special Meeting Minutes
John Lewis Conference Center
201 N. Los Angeles Street, Suite 3A
November 8, 2024
10:00 a.m.

1. CALL TO ORDER

Commission Vice-President Simona Grace called the meeting to order at 10:05 a.m., Commissioners Lucig Danielian, Cristina Rose, and Katherine Yeom were in attendance.

President Tracy Gray arrived at 10:19 a.m.

Commissioner Erma Bernard-Gibson and Jerilyn Lopez Mendoza were absent.

Also in attendance were Claudia Luna, Assistant General Manager; Nicole Gougis, City Attorney; Carla Ibarra, LGBTQIA+ Community Liaison; Liliana Villa, Human Relations Advocate; Chloe Coventry, Management Assistant; and Tyna Hall Blackman, Commission Executive Assistant.

A quorum was established and the meeting proceeded.

2. PUBLIC COMMENT

The public comment period was opened. There were no speakers to address the Commission. Therefore, public comment was closed.

3. APPROVAL OF MINUTES

The Commission reviewed the minutes of the September 20, 2024 Special meeting. Commissioner Rose moved to approve the September 20, 2024 meeting minutes. Commissioner Yeom seconded the motion, and the vote proceeded as follows:

Moved: Rose

Seconded: Yeom

Ayes: Danielian, Grace

Absent: Bernard-Gibson, Gray, Lopez Mendoza

Vote: 4 - 0

The motion passed and the minutes were approved.

4. DEPARTMENT REPORT

Capri Maddox, General Manager, LA Civil Rights Department provided the Commission with an update on the department's recent activities. General Maddox congratulated the Commission on the success of the Pioneer Women Awards that took place in September. She also spoke on LA Civil Right's Law Day that was very well attended due to the help of the department's Communications team's outreach efforts.

5. PRESENTATION

LA Civil Rights' Chloe Coventry presented policies regarding menopause in the workplace. Chloe explained that research was extremely limited as many Cities don't have said policies in place; however, London serves as the model city.

6. DISCUSSION AND ACTION ITEMS

- a. Menopause Ad Hoc – As the only member of the Menopause Ad Hoc committee, Commission President Gray called for additional commissioners to join the committee. Commissioner Rose and Commissioner Danielian agreed to join.
- b. Commissioner Grace discussed the possibility of hosting an event for the PBS documentary "The M Factor." The Commission President and Vice President could seek sponsorships through their networks to fund the event.
- c. Statements previously prepared by the Commission through the Visibility and Marketing ad hoc committee were not released. The Commission President would like to meet with the City Attorney's Office regarding the Commission's limitations when releasing statements. Commissioner Danielian motioned to rename the ad hoc committee to "Outreach and Communications" and extend the duration for 2 years. Commissioner Grace seconded the motion, and the vote proceeded as follows:

Moved: Danielian
Seconded: Grace
Ayes: Gray, Rose, Yeom

Absent: Bernard-Gibson, Lopez Mendoza

- d. Pioneer Women Awards Ad Hoc – Commissioner Grace provided a summary of the 2024 Pioneer Women Awards, including highlights, successes, and shortcomings. Simona Grace also informed Commissioners that she would gladly join the 2025 committee but would like to allow other Commissioners to participate.
- e. Commissioner Grace motioned to create a 2025 Pioneer Women Awards ad hoc committee. Commissioner Rose seconded the motion, and the vote proceeded as follows:

Moved: Grace
Seconded: Rose
Ayes: Danielian, Gray, Yeom

Absent: Bernard-Gibson, Lopez Mendoza

The 2025 Pioneer Women Awards Ad Hoc Committee members include Commissioner Grace and Yeom. Staff will send out an email to absent commissioners asking if they are interested in joining the committee.

7. STRATEGIC PRIORITIES

- a. Commissioner Danielian presented edits proposed by Commissioners regarding the content of the strategic plan and recommended that the Commission's Strategic Priorities Plan be a working document rather than set in stone.
- b. Commissioner Grace motioned to formally adopt the Strategic Priorities Plan. Commissioner Gray seconded the motion, and the vote proceeded as follows:

Moved: Grace
Seconded: Gray
Ayes: Danielian, Rose, Yeom

Absent: Bernard-Gibson, Lopez Mendoza

Members of the 2025 Pioneer Women Awards Ad Hoc Committee include Commissioner Grace and Yeom. Staff will email absent commissioners to ask if they are interested in joining the committee.

8. ANNOUNCEMENTS

- a. The Commission President requested the LA Civil Rights Department and the Commission on the Status of Women work with the Mayor's Office to ensure that the 2028 Olympics are equitable and that female representation isn't left out.

9. ADJOURNMENT

Seeing no further business to come before the Commission, the meeting was adjourned at 12:00 p.m.

NOTICE TO PAID REPRESENTATIVES: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.