

**CIVIL + HUMAN RIGHTS AND EQUITY
DEPARTMENT**

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**CITY OF LOS ANGELES
CALIFORNIA**



**ERIC GARCETTI
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COMMISSION ON CIVIL RIGHTS

**LESLIE IVIE
CHAIR**

**HELENA MARISSA MONTES
VICE CHAIR**

**AZIZA HASAN
KANDEE LEWIS
KEITH PARKER
ABIGAIL ZELENSKI**

COMMISSION ON CIVIL RIGHTS

Regular Meeting Minutes

April 14, 2022

2:00 p.m.

1. CALL TO ORDER, ROLL CALL

Commission Chair Leslie Ivie called the meeting to order at 2:07 p.m. She opened the meeting with an acknowledgement of Arab American Heritage Month and highlighted some of the contributions of the Arab American communities being celebrated during the month of April.

Commissioners in attendance included Commission Vice Chair Helena Marissa Montes, along with Commissioners Keith Parker, and Aziza Hasan.

Also in attendance were Capri Maddox, Executive Director and General Manager; Claudia Luna, Assistant General Manager; Heather Aubry, Deputy City Attorney; and Joumana Silyan-Saba, Director of Policy & Discrimination Enforcement.

A quorum was established and the meeting proceeded.

2. PUBLIC COMMENT PERIOD

The public comment period was opened but there were no speakers to address the Commission, therefore public comment was closed.

3. APPROVAL OF MINUTES

Approval of the meeting minutes, for the February 10, 2022, March 10, 2022, and April 7, 2022 meetings, was discussed. Commissioner Hasan made a motion to approve the minutes. Commissioner Parker seconded the motion and the vote proceeded as follows:

Moved: Hasan
Seconded: Parker
Ayes: Ivie, Montes
Absent: Lewis, Zelenski

Vote: 4 - 0

The motion passed.

Commissioner Ivie called Item No. 5 out of order.

5. NEW BUSINESS (ITEMS FOR DISCUSSION)

The continuation of teleconference meetings pursuant to Assembly Bill 361 (AB-361) was discussed by the Commission. Commissioner Montes made a motion to continue holding commission meetings via teleconference. Commissioner Hasan seconded the motion and the vote proceeded as follows:

Moved: Montes
Seconded: Hasan
Ayes: Ivie, Parker
Absent: Lewis, Zelenski

Vote: 4 - 0

The motion passed.

6. DISCRIMINATION ENFORCEMENT PROCESS OVERVIEW

Joumana Silyan-Saba, Director of Policy & Discrimination Policy provided an overview of the discrimination enforcement practices. She noted the three phases of the process which include assessment, investigation, and enforcement. Ms. Silyan-Saba referenced the distinctions of the role of the Commission on Civil Rights during the enforcement phase to include subpoena requests, approvals of agreements and the appeals process. The flow chart along with discrimination enforcement practice overview can be found at our website civilandhumanrights@lacity.org.

The Commission considered the approval of the Discrimination Enforcement Overview Practice document. Commissioner Montes made a motion to approve the Discrimination Enforcement Overview Practice document. Commissioner Parker seconded the motion and the vote proceeded as follows:

Moved: Montes
Seconded: Parker
Ayes: Hasan, Ivie
Absent: Lewis, Zelenski

Vote: 4 - 0

The motion passed.

4. GENERAL MANAGER'S REPORT

GM Capri Maddox shared the following updates:

The "LA for All" campaign received the American Advertising Award;

The LA Zoo joined the LA for All campaign;

The Civil Rights Department is in the process of finalizing a Memorandum of Understanding (MOU) with Pepperdine University to provide mediation services;
The Department recently hosted Law Day and Transgender Day Visibility;
In commemoration of the 30th Anniversary of the Civil unrest in Los Angeles, the Civil Rights Department will be participating in a number of community events and helping to coordinate memorial efforts throughout the City; and
The Department recently hired additional staff.

7. ANNOUNCEMENTS:

Commissioner Hasan mentioned that the Loyola Immigrant Justice Clinic will celebrate its 10-year anniversary with a party that will occur on June 6, 2022.

Ms. Silyan-Saba recognized the Arab American community then acknowledged Deputy City Attorney Heather Aubry for her guidance in the development of the discrimination overview document. She commended the support of intern Brooke Helmick, and intern Conner Ripple for his design work.

8. ADJOURNMENT

The meeting adjourned at 2:45 p.m. The next regular meeting is scheduled for June 9, 2022.

NOTICE TO PAID REPRESENTATIVES: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.