

**CIVIL + HUMAN RIGHTS AND
EQUITY DEPARTMENT**

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JAMES K. WILLIAMS
COMMISSION EXECUTIVE ASSISTANT II

**CITY OF LOS ANGELES
CALIFORNIA**



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MAYOR

COMMISSION ON CIVIL RIGHTS

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CHAIR

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VICE CHAIR

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MARY M. LEE
KANDEE LEWIS
KEITH PARKER
NATALIE SAMARJIAN

COMMISSION ON CIVIL RIGHTS

[DRAFT] RESOLUTION APPOINTING A COMMISSION SECRETARY

WHEREAS, As set forth in Section 22.1210(f) the Los Angeles Administrative Code, the Los Angeles Commission on Civil Rights (“Commission”) has the authority to appoint an employee who is not a member of the Commission to serve as Commission Secretary; and

WHEREAS, James K. Williams is a City of Los Angeles employee who is not a member of the Commission, and has served as Executive Assistant for multiple commissions, including this Commission; therefore, be it

RESOLVED, THAT THE LOS ANGELES COMMISSION ON CIVIL RIGHTS appoints James K. Williams as Commission Secretary.

Adopted on April ____, 2023.

ATTESTED BY:

HELENA MARISSA MONTES, CHAIR

ABIGAIL TAPANG ZELENSKI, VICE-CHAIR

JAMES K. WILLIAMS
COMMISSION EXECUTIVE ASSISTANT II

Vote: ___ - ___ Approved
Ayes:
Noes:
Absent: